

**BVP LAKHISARAI**

**CLASS-12,SUBJECT-ENGLISH**

**DATE-07-10-XX,©©©L.P.SINGH**

**“NOTICE WRITING”**

**You are Rakesh / Rakhi,the Secretary of L.M. Residents’ Welfare Society,Green Park Extension,Kolkata.Write a notice requesting the members of the society to attend a meeting of the society to discuss the problem of security of the members of your society.**